



City and County of Swansea

**Minutes of the Swansea Public Services Board -
Partnership Group**

Committee Room 3A, Guildhall, Swansea

Tuesday, 21 November 2017 at 12.30 pm

Present: Councillor R C Stewart (Chair) Presided

Chief Inspector Mark Brier, South Wales Police
Councillor Mark Child, Cabinet Member for Health & Wellbeing, Swansea Council
Raymond Ciborowski, Swansea University
Councillor Jan Curtice, Mid & West Wales Fire & Rescue Service
Andrew Davies, ABMU LHB
Hilary Dover, Planning Group
Hywel Evans, Regional Business Forum
Jonathan Field, Department for Work & Pensions (DWP)
Sian Harrop-Griffiths, ABMU LHB
Sandra Husbands, Public Health Wales
Anna Jones, University of Wales Trinity St. David's
Erika Kirchner, Chair of Transformation & Future Council Policy Development & Delivery Committee, Swansea Council
Clive Lloyd, Deputy Leader, Swansea Council
Huwel Manley, Natural Resources Wales
Philip McDonnell, Swansea Environmental Forum
Sharon Miller, ABMU LHB
Bonnie Navarra, South Wales Police Crime Commissioners Office
Jennifer Raynor, Cabinet Member for Children, Education & Lifelong Learning, Swansea Council
Mary Sherwood, Cabinet Member for Future Generations, Swansea Council
Chris Sivers, Director of People, Swansea Council
Gail Smith, Mid & West Wales Fire & Rescue Service
Roger Thomas, Mid & West Wales Fire & Rescue Service

Also Present:

Leanne A'Hern, Swansea Public Services Board Support Officer, Swansea Council
Sian Bingham, Early Years & Family Support Manager, Swansea Council
Penny Gruffydd, Sustainable Policy Officer, Swansea Council
Allison Lowe, Democratic Services Officer, Swansea Council
Rachel Moxey, Head of Poverty & Prevention, Swansea Council
Jo Portwood, Strategy & Policy Officer, Swansea Council

Apologies for Absence

June Burtonshaw, Cabinet Member for Future Generations, Swansea Council
Eirian Evans, National Probation Service
Martyn Evans, Natural Resources Wales
Martin Jones, South Wales Police

Andrea Lewis, Cabinet Member for Housing, Energy & Building Services, Swansea Council
Helen Matthews, Job Centre Plus
Mike Phillips, Research Group
Carys Wynne-Morgan, Arts Council of Wales

19 Disclosures of Personal & Prejudicial Interest.

No interests were declared.

20 Minutes.

Agreed that the Minutes of the Swansea Public Services Board Partnership Group Meeting held on 19 September 2017 be approved as a correct record.

21 Public Questions.

There were no public questions.

22 Update on the Progress of the Well-Being Plan & Previous PSB Priorities 2016/17.

Chris Sivers reported that the draft Well-being Plan had been completed, translated and circulated for consultation, which commenced on 21 November and would run until 13 February 2018. The Members were asked to consult with their networks, other relevant organisations and stakeholders. During this time work would continue with the Planning Group and Core Group to shape the actions in more detail. They would then test the Plan against the Goals and Ways of Working at the next Partnership meeting in January 2018. The draft Plan would then be finalised and agreed in March with individual organisation sign off in April and publication in May 2018.

Due to time restraints at the meeting, the following tasks would now be considered by the PSB Planning Group:

- Wellbeing Assessment;
- Driver diagrams in the draft plan;
- Outcomes of the existing priorities;
- Existing draft steps;
- Each organisation's potential contribution;
- Identify relevant actions in a matrix document.

Agreed that partners submit any ideas / comments on the draft Wellbeing Plan to Chris Sivers.

The sponsors provided verbal updates on the PSB Priority Projects:

City Centre / Economic Development

Phil Roberts & Rob Stewart reported on:

City Centre - Progress on the Arena site going well. The planning application would be going to Planning Committee in December. Progress with the Kingsway – a temporary roundabout had been re-introduced at the YMCA end. Post-Christmas more fundamental changes would commence including returning Mansel Street / Walter Road to 2 way traffic. These changes would result in 3 separate access routes to the City Centre. Works were continuing on the 5 case business model.

City of Culture – recently hosted the Panel visit. Thanks to all the colleagues/partners involved for all their hard work. Attended a reception at the House of Commons hosted by MP's and a team of 3 representatives from Swansea would be attending Hull on 6/7 December. The result would be announced on 8 December 2017 – it would be a real ambition of change for the City of Swansea.

Tidal Lagoon – the giant signed postcard had been delivered to the Wales Office whilst enroute to Downing Street where the petition had been handed in to support the Tidal Lagoon. A myth buster paper was scheduled to go to all MP's outlining that tidal was cheaper than nuclear and off-shore wind. Huwel Manley stated there were other constraints that were still to be considered including construction, licensing of the construction process and that the final science was still yet to be proven.

City Deal – in the process of finalising the legal agreement. Working on 5 case business model in liaison with the UK Government. Site investigation works in progress.

City Centre Wellness Centre – Sharon Miller, Head of Primary Care, ABMU Health Board provided a presentation on the proposed Wellness Centre. The PSB had sponsored the development of a feasibility study, which had been carried out by IBI Group under the regeneration priority.

She outlined the reasons why the centre was required:

- Low numbers of people living and working in the central area:
 - Declining footfall (26%);
 - Significant health inequalities;
 - High disease burden;
 - Planned growth in population – students, Local Development Plan, Asylum Seekers;
 - Healthcare workforce sustainability issues;
 - Outdated unsuitable premises.

Initially, 7 sites were identified which had been narrowed down to 3, however IBI Group had identified the Waterfront site as the potential site for the new Centre. It had the potential for a 10,000 square metre building, resulting in:

- A modern world class accessible health and wellbeing facility;
- Co-location of a very wide range of community health services, multiple GP practices – podiatry, dental services, speech & language, sexual health services, INR monitoring, integrated health & social care teams;

- Wellbeing services – co-location with library, mental wellbeing services, multi-functional space, 3rd sector innovation hub;
- Added value – ILS (medical research and innovation), talent bank, GP training academy;
- Digital Communities Wales;
- And many other options.

The benefits of the Centre identified as:

- Well paid knowledge, economy jobs;
- Urban employment;
- Address sustainability – assist recruitment and retention;
- Increased range of community based services – care closer to home;
- Accessible modern facilities – address inverse care law;
- Reduction in health inequalities;
- Accelerate action of social determinants, eg digital inclusion;
- Better integration of health and wellbeing services and agendas.

It was now up to the Partners to decide their level of commitment, with one lead partner required to take forward the 10/12 key stakeholders.

The scoring criteria used to make the decision on the location of the Centre was discussed together with the fact that a more central location was preferred in relation to accessibility for the users and closer transport links.

Domestic Abuse

Rachel Moxey, Head of Poverty & Prevention, CCS outlined the workstream aims which were to:

- Acknowledge and respond to the complex needs of individuals due to chaotic lifestyles – focus on promoting engagement;
- People with Key 3 issues to access appropriate / timely support;
- Reduce repeat referrals;
- Multi-agency response to integrated interventions, care and support;
- Effective information sharing / promote multi-agency working;
- Avoid duplication

The outcomes so far had resulted in a multi-agency Key 3 Steering Group being established to facilitate and steer a coordinated response, an Information Sharing Protocol had been agreed and engagement had taken place with 30 individuals facing Key 3 issues to tack experience and gain feedback. A referral pathway to provision process had been delivered and agreed. A multi-agency training /awareness raising session for 134 members of staff and joint multi-agency drop-in sessions had been established as an effective way of engaging hard to reach individuals.

Further actions would continue with the Key 3 Project to further:

- Embed multi-agency partnership working;
- Roll out the training package alongside the 'Ask and Act DA Training' in partnership with ABMU;
- Implement the pathway to provision from across multi-agencies to avoid duplication;
- Widen partnership working to ensure right support at the right time by the most appropriate agency;
- Widen scope to work with perpetrators and victims;
- Further built evidence base of need to inform future commissioning.

Agreed that the Information Sharing Protocol would be circulated to Members.

Independence of Older People

Ageing Well – Rachel Moxey provided an update in relation to the aims of working towards a Dementia-Friendly Community by developing an *Age Friendly City Centre* utilising 'Making Every Contact Count' across key partners, expansion of LAC supporting vulnerable people and awareness of existing Falls Prevention work.

To date all core members had been recognised as Dementia Friendly. 7500 public sector staff had been trained as Dementia Friends. 'Making Every Contact Count' scope had been agreed ready for roll out. Work with OPERAT would feed into City Centre development. There would be expansion of the Local Area Co-ordinators with a view to expanding awareness of falls prevention – a key theme in 'Making Every Contact Count' followed by increased engagement and involvement.

Further actions identified as follows:

- Map how we involve citizens and agree standards of participation across public sector;
- Collaborative approaches to the health and well-being of public sector work force;
- Help communities to increase volunteering and mentoring initiative;
- Joint, clear and constant messages about living and ageing well;
- Roll out 'Make Every Contact Count' across PSB;
- Increase coordinated support for employment and learning at all stages in people's lives.

How the 5 ways of working would be reflected in the actions outlined above and good practice models were discussed. It was confirmed that they would be incorporated into the Commissioning Report.

Good Start in Life

Sian Bingham, Early Years & Family Support Manager, CCS provided an update on 'Best Start Swansea'.

She outlined the principles, the universal approach via key messages, marketing and a publicity campaign in order to achieve buy in, attitudinal change, access to information as it is everybody's business.

The progress to date was highlighted which included social media engagement, workforce awareness sessions delivered to 29 separate agencies, 630 staff engaged from various organisations including Local Authority, Health, Third Sector, Fire Service.

There had been two key projects:

1. Jig-so – a multi-disciplinary & multi-agency integrated team of Midwives, NNEBs and Parenting and Language Development practitioners for 1st time parents under 25 years old by offering them support to better enable them to meet their child's needs and build resilience factors needed to thrive as a family
2. Penderi Primary Care Early Years Project - a 12 month pilot project funded mainly by the Penderi GP Network to deliver parenting skills and interventions for young parents and their parents through the GP network.

23 Response to Future Generations Commissioner's Letter.

Following a request from the PSB in relation to how they may take steps to meet the draft well-being objections, the Future Generations Commissioner for Wales had provided a 15 page advice letter, which also included a number of recommended actions the PSB may wish to consider.

Chris Sivers sought guidance from the partners on a collective response, centered around the following headings:

- What we believe we currently do well / already do;
- Areas that we found less helpful;
- Elements we found particularly helpful / useful.

Members felt that the response to the Commissioner should be robust and highlight the fact that work in relation to many of the recommendations in the letter were already being carried out by the Partners.

Agreed that Chris Sivers draft a response letter based on the above headings and circulate to the Board Members for comments prior to sending to the Future Generations Commissioner.

24 Human Rights City.

Chris Sivers provided a briefing note in response to the Chair's request for more information about what a Human Rights City is, drawing on the experience of the City of York, and what the potential might be for Swansea to adopt a similar approach in its work.

The briefing note outlined the various definitions, who was involved, what they do and the considerations for Swansea.

Initial contact had already been made with the York Human Rights City with a proposal that they present to a future meeting of the Swansea Public Services Board.

Agreed that York Human Rights City be invited to present to a future meeting of the Swansea Public Services Board.

Andrew Davies (Vice Chair) Presided

25 Involvement Strategy.

Jo Portwood outlined the Swansea Public Service Board's approach to involvement (engagement and consultation) following the publication of its well-being plan.

The approach builds upon the engagement and consultation work undertaken prior to the development of the plan and the draft objectives during the stakeholder workshops run by Alan Netherwood (Netherwood Sustainable Futures) commissions by the PSB in June and July 2017.

Agreed that:

- 1) The definitions and the use of such concepts – involvement, consultation, engagement and participation – outlined in the paper, for the purpose of the well-being plan;
- 2) The standards as the PSB's standards on consultation, for the purposes of the plan;
- 3) The draft action plan and its content as a working plan for involvement activities, with delegated authority given to the planning group to approve the finer details.
- 4) Partnership Members place a link to the survey and the well-being plan on the home page of their websites/or other relevant platform (as agreed by the Planning Group 10 October 2017), send representatives to the training day on consultation (planned for Monday, 11 December), use their own forums and networks to consult on the plan (materials and resources will be available at the training day and on the PSB website), provide information about planned consultation events and the results of any consultation to ensure that the PSB has an overview of all involvement activity.

26 For Information Reports.

Agreed that the following 'for information' reports be noted:

- Well-Being in Wales: Planning today for a better tomorrow;
- Community Transport: Delivering well-being for the people of Wales.

27 Any Other Business.

Phil McDonnell, Swansea Environmental Forum explained that Swansea University was through to the final stage of the Santander Cycles University Challenge. They would be competing against four other UK universities in a crowdfunding campaign, which, if won, would see them bring a bikeshare scheme to Swansea.

The two winning universities would be those that raise the highest percentage of funds above their initial target and would each receive £100,000 worth of equipment and infrastructure to establish a bikeshare scheme for their community.

He asked all partners to get involved and pledge to help bring this fantastic cycle scheme to Swansea.

Leaflets with further details were available for partners to pick up at the end of the meeting.

The meeting ended at 2.36 pm

Chair